



## NOTICE OF 2023 ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** that the **2023 Annual General Meeting** of the Members (the “Meeting”) of BC Blind Sports and Recreation Association (the “Society”) will be held virtually on:

**Tuesday, December 12, 2023 at 5:30 p.m.**

The Meeting will be held for the following purposes:

1. To receive and consider the audited financial statements of the Society for the financial year ended March 31, 2023
2. To receive and consider the annual report of the directors of the Society.
3. To appoint Enns and Company as Auditor of the Society for the ensuing year.
4. To receive the report of the Nominating Committee
5. To consider and, if thought fit, pass, with or without variation, a special resolution (the full text of which is attached as Schedule “A” hereto) approving the amendment of the Bylaws of the Society and the adoption of new Bylaws of the Society.
6. To transact such further or other business as may properly come before the Meeting and any adjournments thereof.

A copy of the proposed new Bylaws of the Society are attached, along with a summary of the material changes, these will also be available on our [website](#). Any member wishing to obtain a printed copy of the proposed

new Bylaws prior to the Meeting may do so by contacting the Society by telephone at 604-325-8638 or by email at [secretary@bcblindsports.bc.ca](mailto:secretary@bcblindsports.bc.ca)

### **RSVP and Attending the Meeting:**

To RSVP regarding attending the AGM or to request a copy of Reports or other information please contact Susan. Information for attending the Meeting virtually will be circulated to members who register in advance by contacting Susan as follows:

Email: [susan@bcblindsports.bc.ca](mailto:susan@bcblindsports.bc.ca)

Phone: 1 604 321-1638 or toll free at 1 877 604 8638

### **Voting on the Bylaw Changes**

A Member in good standing may attend the Meeting virtually or submit their vote in advance of the Meeting. Members who attend the Meeting virtually will be deemed to be present in person at the Meeting. Members who attend the Meeting virtually will be able to vote and communicate with other Meeting participants.

Additional information about voting during the Meeting is attached as Schedule "B" hereto. Any members not able to attend the Meeting may submit their vote by completing and executing the accompanying Voting Form. To be effective, any Voting Forms submitted must be received no later than 2 Business Days (excludes Saturdays, Sundays and holidays) before the time of the Meeting or any adjournment or postponement of the Meeting, subject to waiver of such time limit in the sole discretion of the chair of the Meeting, before any vote in respect of which the voting form is to be used. A form of Voting Form is included as Schedule "C" hereto.

DATED at the City of Burnaby, this 28th day of November, 2023.

BY ORDER OF THE BOARD

Brian Cowie,  
President

## SCHEDULE "A"

### BC BLIND SPORTS AND RECREATION ASSOCIATION

#### TEXT OF PROPOSED SPECIAL RESOLUTION

*(A special resolution requires approval of at least two-thirds of the votes cast)*

#### WHEREAS:

- A. The directors of the Society wish to amend the Bylaws of the Society to provide for the changes set out in the table attached as Appendix "A" to these Special Resolutions.
- B. Members are asked to approve the amendments to the Bylaws by adopting new Bylaws, in the form provided to members.

#### BE IT RESOLVED, AS SPECIAL RESOLUTIONS, THAT:

- 1. The Bylaws be amended as set out in the above recitals and the new Bylaws, in the form provided to members, be adopted as the Bylaws of the Society.
- 2. The Society file a Bylaw Alteration Application with the British Columbia Registrar of Companies (the "Corporate Registry") to effect the alteration to the Bylaws of the Society.
- 3. The alteration of the Bylaws of the Society shall not take effect until the Bylaw Alteration Application has been filed and effected with the Corporate Registry.
- 4. Any one director or officer of the Society be authorized and directed to attend to the electronic filing of the Bylaw Alteration Application with the Registrar of Companies to reflect the amendments as approved by these resolutions.
- 5. Any one director of the Society, signing alone, be authorized to execute, for and on behalf of and in the name of the Society, whether under the seal of the Society or otherwise, any other documents and instruments and to do all acts and things necessary or advisable to give effect to these resolutions.

APPENDIX "A"

(to the Special Resolutions dated December 12, 2023)

BC BLIND SPORTS AND RECREATION ASSOCIATION

AMENDED BYLAWS – SUMMARY OF MATERIAL CHANGES

[See attached]

## SCHEDULE “B”

### VOTING INSTRUCTIONS

Members in good standing (Eligible voters) who are not attending the AGM may submit their votes as noted in “Voting at General Meetings” below.

Members in attendance virtually, may vote at the meeting.

Voting by proxy is not permitted.

Votes submitted by Members ahead of the meeting are to be submitted as follows:

Votes can be submitted by email to [secretary@bcblindsports.bc.ca](mailto:secretary@bcblindsports.bc.ca) or by fax or mail to the BC Blind Sports office;

All votes must be received no later than **5:00 pm PST, Friday, December 8, 2023 from individuals not present in person at the AGM.**

All questions should be directed to BC Blind Sports Executive Director Jane D. Blaine [jane@bcblindsports.bc.ca](mailto:jane@bcblindsports.bc.ca) 604-325-8638.

Votes can be submitted on the attached voting form, attention Secretary:

By email to: [secretary@bcblindsports.bc.ca](mailto:secretary@bcblindsports.bc.ca)

By fax to: 1 604 325-1638

By mail to BC Blind Sports

606 – 4980 Kingsway  
Burnaby BC  
V5H 4K7

## VOTING AT GENERAL MEETINGS (Extract from the By-Laws)

4.5 A Member in good standing present at a General Meeting shall be entitled to one vote.

4.6 Voting by Members present in person at a General Meeting shall be by a show of hands AND audible response. A vote by ballot may be ordered by the presiding officer or by the Members present at a General Meeting.

Voting by proxy shall not be permitted.

A Member not present at a General Meeting at which a director of the Association is to be elected, or a motion to pass a resolution is to be voted upon may, subject to these bylaws, vote in such election or on such motion by mail, email or fax.

Voting contemplated in section 4.8 may be effected by a Member marking a voting choice in respect of nominees for election, if there is more than one nominee, or approval or disapproval of an ordinary or special resolution on a voting form (a "Voting Form"), containing:

- (a) the nominee's name and/or a general description of each resolution;
- (b) a box which, if checked by the Member, subject to section 4.12, will be deemed to be a vote cast for the election of such nominee or in favour or against any motion in respect of a resolution as if it were cast at such General Meeting;
- (c) the Member's name; and
- (d) the date it is sent to the Secretary.

A Voting Form will be supplied by the Association to all Members by mail, email or fax together with the notice of any General Meeting at which a director is to be elected and/or a resolution is to be voted upon. Whether a Member receives a Voting Form by mail, email or fax will be determined

according to the instructions given, from time to time, to the Association by such Member for that purpose.

In order for a vote marked on a Voting Form to be deemed to be cast at a General Meeting pursuant to section 4.9 (b), it must be sent by mail, email or fax to the Secretary and received at least two (2) business days before the date stated in the notice of such General Meeting for the holding of such General Meeting.

At any General Meeting in respect of which a Voting form is provided to the Members, the Secretary shall present to the chairperson of such General Meeting a report of all votes deemed to be cast at such General Meeting pursuant to section 4.9(b) certified as correct by the Secretary and the Executive Director.

A Voting Form of a Member received by the Secretary can be revoked if a Voting Form of such Member containing different voting instructions dated after the date of such revoked Voting Form is received by the Secretary at least two (2) business days before the General Meeting at which the votes contemplated in such revoking Voting Form will be deemed to be cast.

## SCHEDULE "C" **Voting Form**

### Special Resolution to amend the Bylaws

Please submit this form by one of the means as follows:

- By email to [secretary@bcblindsports.bc.ca](mailto:secretary@bcblindsports.bc.ca) or
- By fax to 1 604 325-1638 or
- By mail to BC Blind Sports  
4980 Kingsway, Suite 606  
Burnaby BC  
V5H 4K7

Attention **Secretary**, BC Blind Sports and Recreation Association

Re: Special Resolution:

BE IT RESOLVED, AS SPECIAL RESOLUTIONS, THAT:

1. The Bylaws be amended as set out in the above recitals and the new Bylaws, in the form provided to members, be adopted as the Bylaws of the Society.
2. The Society file a Bylaw Alteration Application with the British Columbia Registrar of Companies (the "Corporate Registry") to effect the alteration to the Bylaws of the Society.
3. The alteration of the Bylaws of the Society shall not take effect until the Bylaw Alteration Application has been filed and effected with the Corporate Registry.
4. Any one director or officer of the Society be authorized and directed to attend to the electronic filing of the Bylaw Alteration Application with the Registrar of Companies to reflect the amendments as approved by these resolutions.
5. Any one director of the Society, signing alone, be authorized to execute, for and on behalf of and in the name of the Society, whether under the seal of the Society or otherwise, any other documents and



instruments and to do all acts and things necessary or advisable to give effect to these resolutions.

\_\_\_ I vote in favour of the motion.

\_\_\_ I vote against the motion.

Name of Member: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

All votes must be received no later than **5:00 pm PST, Friday, December 8, 2023** from individuals not present at the AGM.

Members present and in person (virtually) at the AGM do not need to submit this form, they may vote on this resolution in person at the AGM.